

KELLOGGSVILLE BOARD OF EDUCATION  
Regular Meeting – November 27, 2023  
Report No. 23-50

CONSENT AGENDA

MINUTES OF  
MEETING

Regular Meeting – November 13, 2023

ROLL CALL

Present: Mrs. Groters, Mrs. Reidzans, Ms. Rocha, Mrs. Tanis,  
Ms. Townsend, Ms. Sellers, and Mrs. Ward  
Also present: Jim Alston, Superintendent  
Jeff Owen, Director of Instruction  
Eric Alcorn, Assistant Superintendent  
Terri Ricketson, Chief Financial Officer  
Ngoc Dinh, Student Board Representative  
Myrece Moore, Student Board Representative

MEETING CALLED TO ORDER

President Tanis called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

November 27, 2023 @ 6:00 p.m. Board of Education Center  
December 11, 2023 @ 5:30 p.m. KHS Common Learning Area (CLA)  
January 08, 2024 @ 6:00 p.m. Board of Education Center  
January 22, 2024 @ 6:00 p.m. Board of Education Center  
February 12, 2024 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS - None

VISITORS

President Tanis welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Ward, seconded by Mrs. Tanis, to approve Consent Agenda items 23-42 and 23-43.

23-42 Approval of Regular Meeting Minutes from 10/23/23

23-43 Approval of Personnel Report

Yeas: 7 Nays: 0

MOTION CARRIED

ACTION

A. Approval: Gallagher (West MI Health Insurance Pool) Resolution

It was moved by Mrs. Reidzans, seconded by Ms. Sellers, to approve the switch to Gallagher (West MI Health Insurance Pool) for Admin, Secretary, Auxiliary and KESSA groups.

Yeas: 7      Nays: 0      MOTION CARRIED

**B. Approval of NEOLA Policy Updates – 1<sup>st</sup> Reading**

It was moved by Mrs. Groters, seconded by Ms. Townsend, to approve the following policies as presented and amended:

<u>Bylaw/Policy Number</u>	<u>Title</u>	<u>New/Revision</u>
2370.01	Online/Blended Learning Program	Revision
7217	Weapons	Revision
7540.03	Student Technology Acceptable Use and Safety	Revision
8305	Information Security	Technical Correction
8531	Free and Reduced Price Meals	Revision

Yeas: 7      Nays: 0      MOTION CARRIED

**C. Approval of Location Change for 12/11/23 Board Meeting**

It was moved by Mrs. Ward, seconded by Ms. Rocha, to approve the location change for the 12/11/23 board meeting to the High School Common Learning Area (CLA.).

Yeas: 7      Nays: 0      MOTION CARRIED

PROPOSAL - None

INFORMATION & REPORTS

**A. Professional Development Day - 11/10/23**

Mr. Owen shared the details of the professional development activities that staff took part in on November 10<sup>th</sup>. The district has formed a partnership with Leading Educators as a continuation of DEI initiatives, with a focus on the classroom to remove barriers to literacy and reduce achievement gaps that currently exist. Additional PD included department and grade level meetings, elementary math training, Synergy, Blue Envelope, and Junior Achievement training, various work on curriculum maps, career development planning, itinerant specific trainings, and time for staff to take part in a Restorative Practices Survey. At the end of the day, staff were invited to a local establishment for a get-together and an opportunity to meet and network away from the school setting, which was well attended. The next Professional Development Day is scheduled for Monday, January 15<sup>th</sup>.

**B. Elementary Parent-Teacher Conferences**

Mr. Palmitier, Mr. Schilthuis, and Ms. Farkas shared highlights on parent participation at the elementary level for this fall's parent-teacher conferences held of October 5 & 11. Parents had the opportunity to attend a traditional in-person format or choose from a variety of electronic forms of communication that included; emails, zoom meetings, and phone calls. A breakdown of parent participation (in-person) for this year reflected the following: KECLC (ECSE) = 46%, Southeast = 86.50%, West = 94%, and Central = 84%. It was noted that all elementary levels had 100% participation with the combination of

formats available to parents. Overall, participation rates showed an increase in parents participating in fall conferences vs. the past two (2) years.

C. Elementary School Improvement Plans

Elementary administrators from each building presented School Improvement Plan overviews that focused on the areas of Reading, Math, and the Whole Child (SEL). Goals within each plan include increased student achievement on assessments for all students with a specific focus on EL students, social, emotional and mental supports for students, and incorporated DEI initiatives. Students will receive equitable and rigorous instruction in grade level content regardless of initial assessments, race or gender. Mr. Owen thanked administrators and staff for all of their hard work and efforts in moving the District in the right direction.

OTHER MATTERS

Mr. Alston referenced a parent letter, at board members' places, that addresses the topic of the high number of elementary students picked up before the end of the school day, resulting in disruption/loss learning to the rest of the classroom. The message to parents is asking that unless absolutely necessary, to refrain from picking up their child(ern) before dismissal time. The letter will be sent to all elementary families and personal contacts will be made to those that have reoccurring incidents.

STUDENT COMMENTS

The Student Board Representatives reminded the Board that they are invited to attend this year's first Rocket 11 Ceremony on Friday, December 8 @ 2:00 PM - HS Auditorium.

- Ngoc Dinh – shared that students are looking forward to the upcoming holiday breaks;
- Myrece Moore – shared that he enjoyed helping out with younger students at the Halloween party;

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Townsend – extended special thanks to all of the wonderful elementary administrators and staff for their hard work in helping students succeed by providing extra supports in reading and math – their efforts are very much appreciated;
- Mrs. Reidzans – shared grateful appreciation to the administrators for all of their hard work in putting together plans that raise the bar of increased rigor to help our students make progress. She also referenced building leadership roles for 2<sup>nd</sup> graders and how important that is for our students;
- Ms. Rocha – thanked administrators for all of their hard work and appreciates all of the time it takes to put plans together that help our students succeed;
- Mrs. Ward – extended congratulations to Ms. Rocha on being selected as a scholarship recipient to attend the National School Board Association Conference in Washington D.C. in January - it will be a nice opportunity for her to network with others who could potentially make an impact. She extended appreciation to the teachers and administrators willing to set high goals for our students and

- put extra supports and people in places to help in the areas of the most concern;
- Mrs. Groters – attended the MASB Annual Conference over the weekend and will share some of the highlights and valuable information that she received with fellow board members;
  - Ms. Sellers – shared appreciation for everyone’s hard work and efforts in the SI Plans, professional development, and the supports put in place to help our students be successful and reach our goals;
  - Mrs. Tanis – echoed other members’ comments, adding that Kelloggsville is continually striving to be better and she appreciates everyone’s hard work in making that happen;

ADJOURNMENT

President Tanis adjourned the meeting at 6:49 p.m.

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Marie Groters, Secretary  
Kelloggsville Board of Education

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Beth A. Postma  
Recorder

VISITORS: Jeremy Palmitier, Eric Schilthuis, Kelly Farkas, and Kevin Scheid.