

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – March 13, 2023
Report No. 22-116

CONSENT AGENDA

MINUTES OF MEETING

Regular Meeting – February 27, 2023

ROLL CALL

Present: Mrs. Groters, Ms. Rocha, Ms. Sellers, Mrs. Reidzans, Mrs. Tanis, Ms. Townsend and Mrs. Ward
Also present: Jim Alston, Superintendent
Jeff Owen, Director of Instruction
Eric Alcorn, Assistant Superintendent
Ngoc Dinh, Student Board Representative
DeMarreon Rodriguez, Student Board Representative

MEETING CALLED TO ORDER

President Tanis called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

March 13, 2023 @ 6:00 p.m. Board of Education Center

March 27, 2023 @ 6:00 p.m. Board of Education Center

April 24, 2023 @ 6:00 p.m. Board of Education Center

May 08, 2023 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS

A letter of appreciation was shared for the Board’s expression of sympathy in the loss of Mr. Wright’s mother, Rita Wright.

VISITORS

President Tanis welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Ward, seconded by Mrs. Tanis, to remove Consent Agenda Item #22-110 [Approval of Synergy Student Data Management System], to be voted on separately.

Yeas: 7

Nays: 0

MOTION CARRIED

It was moved by Mrs. Reidzans, seconded by Mrs. Ward, to approve Consent Agenda items 22-105, 22-106, 22-107, 22-108 and 22-109.

22-105 Approval of Regular Meeting Minutes from 02/13/23

22-106 Approval of Personnel Report

22-107 Approval of Expenditure Report

General Fund: \$877,181.75	Food Service: \$24,297.09
Child Care: \$0.00	Capital Projects: \$54,435.26

Mrs. Ericka Scott reviewed the expenditures from the General Fund

22-108 Approval of NEOLA Policy #7510 2nd Reading – Use of School Facilities

22-109 Approval of Facilities Rental Agreement

Yeas: 7 Nays: 0 MOTION CARRIED

It was moved by Mrs. Ward, seconded by Ms. Groters, to approve Consent Agenda item 22-110 [Synergy Student Data Management System].

Yeas: 6 Nays: 0 Abstain: 1 [Sellers] MOTION CARRIED

ACTION None

PROPOSAL

A. Proposal: 2023-24 Board of Education Meeting Dates

A board meeting schedule for 2023-24 was proposed by Mr. Alston, based on the 2nd and 4th Mondays of each month, except for May 2024. The months of December and April will only have one (1) meeting scheduled due to school vacation breaks. Meeting times will be 5:30 p.m. when school is not in session and 6:00 p.m. when school is in session. This proposal will be placed on the 03/13/23 agenda as a consent item.

B. Proposal: Community Celebration Date

The district has sponsored the Community Celebration event for many years, in partnership with other organizations and businesses, to provide activities for our community. Mr. Owen and Mr. Roscoe recommend the celebration be held on Friday, September 15, 2023, with a football game to follow the celebration event. This proposal will be placed on the 03/13/23 agenda as a consent item.

C. Proposal: 6th Grade Camp Dates

Mrs. Lanser shared a proposal on potential dates for 6th grade camp for the fall of 2023. By moving the dates up from the traditional month of October, September 27, 28, and 29 have been selected in hopes that it provides better weather conditions, which allows more opportunities for student participation. It also presents better team bonding experiences for student to become better acquainted with each other at the start of the new school year and avoids students being away from the building during the count day window. By suggestion of the Board, the middle school will work with Kelloggsville Virtual School to include students that may qualify for 6th grade camp, so they can enjoy the same experiences as in-person students. This proposal will be placed on the 03/13/23 agenda as a consent item.

D. Proposal: 2023-24 Graduation Dates

Mr. Patin presented dates for the 2023-24 school year for KHS, KVS, and 54th Street Academy. The dates are based on previous years' graduation ceremonies and

because the school calendar has yet to be set beyond 2023-24, future dates will be proposed at a later time. This proposal will be placed on the 03/13/23 agenda as a consent item.

Kelloggsville High School: Thursday, May 16, 2024
Kelloggsville Virtual School: Tuesday, May 21, 2024
54th Street Academy: Wednesday, May 22, 2024

Information & Reports

A. Report: Operations Goal Committee

The Operations Goal Committee (Caterino – Chair, Tanis, M. Groters, Skinner, Johnson, Nickelson, Dusendang), shared an update on the progress of their goals:

Operations Goal #1

Evaluate and monitor completion of the sports plaza and surrounding athletic complex.

Desired Results: Ensure that projects within the scope of the construction plan are completed and functioning at their highest potential.

Operations Goal #2

Improve safety and security of all buildings through improved camera coverage and/or increased electronic entrances.

Desired Results: Provide safe and secure entrances and hallways at all district buildings.

Operations Goal #5

Evaluate and monitor the completion of boiler replacement projects and mechanical equipment upgrades at identified buildings across the district.

Desired Results: Ensure that energy efficient projects are completed to provide a comfortable and safe learning environment.

Operations Goal #6

Evaluate the effectiveness of PowerSchool and School Finance software.

Desired Results: Ensure the district is using centralized databases that are cost effective, user-friendly, and adequate for the needs of the district.

Operations Goal #7

Evaluate and develop training plans for district equipment, services, and resources.

Desired Results: Ensure staff are informed of functionality and use of equipment, services and resources.

Operations Goal #8

Collaborate with the Human Resources committee to develop streamlined processes for entry and exit of employees.

Desired Results: Provide friendlier, faster, and more informative introduction to personnel new to the district and provide accountability, feedback and efficiency for personnel leaving.

Operations Goal #9

Evaluate HVAC in district kitchens, specifically KECLC.

Desired Results: Provide efficient working conditions for food service staff.

Operations Goal #10

Evaluate a consistent district-wide ID policy for use in all areas including food service, media centers, transportation, athletic events, hallway identification, etc.

Desired Results: Provide expectations for all staff and students to properly identify themselves for safety and security purposes.

Mr. Caterino shared that for Goal #1, construction at the sports plaza/athletic complex is completed and ready for spring sports and the Grand Opening on April 25th. The only component left to finalize is the sound system additions to the softball/baseball press boxes. Operations Goal #2 is progressing with upgrades to the current access controls system at KMS and installation of a new control access system, secure vestibule doors and added security cameras at West. As a reminder, other district buildings (Admin Office, KECLC, 54th Street, and Southeast) will receive similar upgrades to secure entrances when renovations start in the spring/summer of 2023. For Operations Goal #5, the boiler replacements and mechanical equipment upgrades at KECLC, 54th Street, and SE, are mostly completed and the scope of the project at KMS continues on schedule with a projected completion date by the end of this summer. For Goal #7, the committee will work in collaboration with Mr. Owen to ensure unification with developing a process for training plans for district equipment, services and resources. In collaboration with the HR Committee on Goal #8, the committees are working together to create a streamlined process for new employee onboarding and exit interview processes to provide accountability and feedback for personnel leaving the district. He shared that for Goal #9, Mr. Skinner is in the process of evaluating the HVAC equipment, specifically in district kitchens, to ensure units are working efficiently and safely for food service staff. And, for Goal #10, discussions are underway to tentatively look at implementing a policy for staff to wear IDs daily, starting in the fall of 2023. In addition, discussions are also taking place with building administrators as to the feasibility of enforcing a policy for requiring IDs for students. Lastly, Mr. Caterino shared that in March, a report would typically be shared to update the Board on E-Rate funding. Orders were placed this past January for UPS (Uninterrupted Power Supply – battery backups for wiring closets), wireless access points (hub on the ceiling), network cabling and network switches. The UPS and cabling will be installed this summer, but the access points and switches are on backorder and could be up to a year away from delivery/installation. He stated that the bulk of allocated E-rate monies for the 5 year cycle have been spent and the only money being planned to spend for the 2023-24 school year will be on service contracts for our internet provider and fiber optic maintenance. The committee's next report will take place on 05/08/23.

OTHER MATTERS - None

STUDENT COMMENTS

- Ngoc Dinh – nothing;
- De DeMarreon Rodriguez – thanked the Board for their time and that he is looking forward to graduation;

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Townsend – nothing;
- Mrs. Reidzans – shared that she appreciates all of the contributions that the retirees have given – they are very much appreciated, adding that they will be missed;
- Ms. Rocha – expressed appreciation to the retirees for their dedication and the many years they have served. She also shared appreciation to all those who presented reports tonight;
- Mrs. Ward – extended congratulations to the retirees, sharing that their years of service and dedication have been so valuable to our district and students and she thanked them for their kind words towards Kelloggsville;
- Mrs. Groters – nothing;
- Ms. Sellers – congratulated the retirees and wished everyone safe travels home;
- Mrs. Tanis – nothing;

ADJOURNMENT

President Tanis adjourned the meeting at 6:22 p.m.

Marie Groters, Secretary
Kelloggsville Board of Education

Beth A. Postma
Recorder

VISITORS: Drew Lakatos, Keith Caterino, Ericka Scott, James Gentile, Chad Morrow, Terri Ricketson.